

DS-2019 Exchange Student Application

This application is for exchange students from partner universities that will study at Seton Hall for 1-2 semesters. This application explains how to get your Form DS-2019, which is used to apply for the J-1 visa. You will bring it to your visa appointment at the United States embassy in your home country.

To issue the form DS-2019, our office requires the following documents. Please submit the completed application to our [Secure Portal](#).

- 1) **The Application for Exchange Students**
- 2) **Proof of Finances:** As you are participating in a tuition exchange program, you do not need to provide finances to cover tuition and fee costs. However, you must provide proof of finances to cover living expenses and health insurance for the duration of your stay in the United States.
- 3) **Copy of Passport**
- 4) **Proof of English-language proficiency (if applicable)**

IMPORTANT VISA INFORMATION:

- **We strongly advise against students entering the U.S. under the ESTA status for this program at Seton Hall University.** The ESTA program can only be used by tourists coming to the U.S. This is an educational program; it is more appropriate to participate under the J-1 status.
- J-1 visa holders **may not** enter the United States more than **30 days** prior to the program start date on your DS-2019 form.
- **Do not book your flight before you have been approved for the J-1 visa.**

For more information on the J-1 visa regulations, what to expect at the visa interview and studying in the United States, please visit our [J-1 Exchange Students and Scholars Page](#).

PROOF OF ENGLISH LANGUAGE PROFICIENCY

All J-1 visa exchange visitors must possess sufficient English-language skills in order to carry out their program and daily life in the United States. Your home university must provide us with a signed letter confirming this about you or you can submit English proficiency test scores: TOEFL 79 or IELTS 6



APPLICATION FOR EXCHANGE STUDENTS

PERSONAL DATA

Last Name _____ First Name _____

Date of Birth ____/____/____ Male/Female _____

Country of Citizenship _____ City and Country of Birth _____

Current University and Major _____

Address _____ City _____

State/Province _____ Postal Code _____ Country _____

CURRENT MAILING ADDRESS

Street Number _____ City _____

State/Province _____ Postal Code _____ Country _____

Telephone _____ E-mail _____

EMERGENCY CONTACT

Last Name _____ First Name _____

Relationship to Student _____

Telephone _____ Email _____

Address _____

ENROLLMENT

Semester: Fall Spring Summer 20 ____

Expected dates in the United States: From: _____ to: _____

Major Choice _____ Level of Education _____

HOUSING: I will apply for on-campus housing I will look for off-campus housing



PROOF OF FINANCES

CALCULATE YOUR ESTIMATED EXPENSES

Please refer to the breakdown below. You must show proof of available funds for each semester that you plan to attend Seton Hall University in any combination including, personal funds, sponsor funds, loans or scholarships.

| | Room & Board* | Personal Expenses | Books and supplies | Medical Insurance** | Total Estimated Cost |
|--|--------------------------|--------------------------|---------------------------|----------------------------|-----------------------------|
| Undergraduate Students: One Semester | \$9,490 | \$1,500 | \$500 | \$1,459 | \$12,949 |
| Undergraduate Students: Full Academic Year | \$18,980 | \$3,000 | \$1,000 | \$2,500 | \$25,480 |
| Graduate and Law Students: One Semester | \$8,175 | \$1,500 | \$500 | \$2,852 | \$13,027 |
| Graduate and Law Students: Full Academic Year | \$16,350 | \$3,000 | \$1,000 | \$4,888 | \$25,238 |

*Room and Board cost is an estimated value set by the Office of International Programs for DS-2019 issuance purposes using double bed on-campus housing and meal plan. The actual cost of housing can vary depending on whether you live on or off campus, your specific living arrangement and your individual lifestyle.

****SHU Health Insurance is mandatory for all international and exchange students.** Rate price as of 07/2025 is subject to change.

SOURCES OF ACCEPTABLE FUNDING

- **Personal Funds:** (come from your own resources). Please provide a bank statement or bank letter with account balance. These documents should be your name, in English, no more than 6 months old and state the currency. You do not need to submit a Financial Sponsorship Agreement Form.
- **Financial Sponsor Funds:** Each sponsor must submit all 3 documents: Financial Sponsorship Agreement Form, Bank Statement or bank letter, and Proof of Income
 - **Eligibility Criteria: Bank Statement/Letter** - Less than 6 months old from date of submission. In English (or translated into English). The name of the account holder is clearly stated. Must indicate closing or final balance. Must indicate the type of account (savings/checking) and currency. If a company bank statement or bank letter is provided, the sponsor will need to provide proof that funds can be drawn by the sponsor from the company's bank account such as a business license.
 - **Eligibility Criteria: Proof of Income, submit one of the following:**
 1. Pay Stub
 2. Letter from current employer or offer letter with company's letterhead.
 3. Tax return
 4. For self-employed individuals: Please follow the job letter template
- **Loans:** Please submit an approval /conditional approval letter. The date of the letter must be within 6 months.
- **Scholarships:** Please submit scholarship award letter from funder/program



FINANCIAL SPONSORSHIP AGREEMENT FORM

Each sponsor must complete and sign this form, as well as provide proof of the available funds indicated below (i.e., bank account). **The documents acceptable to prove your financial sponsorship must be: Less than 6 months old, In English (or translated into English), Name clearly stated, Type of currency.**

PART 1: AFFIDAVIT OF SUPPORT

I hereby certify that I am willing, able, and committed to provide (name of student) _____ a total of US\$ _____ per semester/ year for all the expenses during the student's study at Seton Hall University. Documentation of my financial resources is attached.

PART 2: SPONSOR INFORMATION

My relationship to the student is: Parent(s) Sibling(s) Relative(s) Friend(s)

Surname/Last Name:

Primary/First Name:

Sponsor's Address:

Street Address:

Apartment/Unit #:

City:

Province:

Postal Code:

Country:

Phone:

Email:

PART 3: SPONSOR EMPLOYMENT INFORMATION – (Submit one of the income documents below)

Name of my employer:

Annual Salary (U.S.D.):

Other Income (U.S.D.):

I have attached one of the following required documents:

Pay Stub

Employment Letter (on letterhead)

Tax Return

Self-employment Letter

PART 4: FINANCIAL SUPPORT

I promise that for each year of his/her program of study, I will provide the finances written on this form.

Sponsor 1: By checking this box, I agree to the terms and conditions of this application.

E-Signature of
Sponsor 1

By typing your name, you electronically sign this application

Date
(month/day/year)

[Company Logo]

Date

I _____ (sponsor name), owner of the company _____ (company name),
promise to provide the student _____ (student name) the financial support amount of
_____ (amount on Financial Support Form) per year.

My company is in the _____ industry and _____ has been active for a minimum of 2 years.

[in this section, briefly explain company activities and business processes].

By signing this letter, I certify to support the above student with his/her education expenses at Seton Hall University, including annual tuition cost increases.

Thank you,

[Signature]



HOUSING SPONSORSHIP AGREEMENT FORM

The purpose of this form is to verify that the student will not have any living expenses during their studies. The person(s) who owns or rents the property where the student will reside should sign this form. If more than one person is named on the documents you are submitting, please make sure both people sign below.

Please attach proof of address along with this form, using one of the following documents:

- Lease or Deed Document - Utility Bill - Driver's License - Bank Statement

PART I: AFFIDAVIT OF SUPPORT

I promise that for each semester of his/her program of study, the student, _____ will live free of any charge WITH ME in my home. I promise that I will not require any type of service(s) to be performed in exchange for this benefit. I am aware of how many semesters the student intends to study at Seton Hall University.

Last Name

First Name

Signature

Date

PART II: SPONSOR INFORMATION

My relationship to the student is

Phone

Email

My Home Address where the student will be living:

Street Address

Apartment/Unit #

City

State

Zip Code

I currently

own

rent this property.

PART III: SIGNATURE

I certify that *the information I have provided above is true and correct.*

Signature of
Sponsor

Date